ORD-4890-73

MEMORANDUM FOR: Director of Research and Development

THROUGH

Special Panel, ORD

SUBJECT

Recommendation for Promotion -

- GS-05 to GS-06

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1. It is recommended that to GS-06.

- 2. Despite our relatively brief association it is quite apparent already that a promotion for is justified both on the basis of her skills as well as on her attitude toward the job.
- 3. Of special importance to me is enthusiasm, responsiveness and productivity. She has plunged with vigor into the world of OD&E supported work and its special problems. An example of this is the new technical, fiscal and viewgraph file system which is putting together continual updating of this system will require the intelligent integration of much information, in addition to the associated typing required.

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IMPDET

append 12/09/73

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4. We have come to depend on a great deal already. She has, I believe, the potential to be an even more valuable asset in the future.

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Chief, Technical Collection
Office of Research and Development

RECOMMEND APPROVAL:

25X1A9a

Chairman, Special Panel, ORD

2 9 NOV 1973

Date

APPROVED:

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Director of Research and Development

5 DEC 1973

Date

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